

St. Stephen's Girls' College
Plan on Use of Capacity Enhancement Grant for 2018-2019

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time scale	Success Criteria	Method(s) of Evaluation	Person-in-charge
(i) Curriculum Development	(a) To support school-based assessment works of some subjects To support video production of the school and subject department	To employ one technician to assist teachers with video production for school-based assessment and projects. To conduct video production course for students.	Teacher's workload will be relieved for curriculum development	Sept. 2018- Aug 2019	Teachers can have more time to concentrate on curriculum development	Performance appraisal of the technician	Ms K. P. Wong
	(b) Relieve teachers of non-teaching duties and preparation of course materials	To employ one teaching assistant to take on non-teaching duties currently performed by teachers and help teachers to prepare course materials	Teacher's workload will be reduced for curriculum development	Sept. 2018- Aug 2019	Teachers can have more time to concentrate on curriculum development	Performance appraisal of the teaching assistant	Ms. L. Y. Lam & Ms. Y. Lee
(II) Enhancing students' language proficiency	English enhancement for weaker students in F1 and F2	To organize F1 and F2 English enhancement courses (taught by external tutors)	F1: students' foundation in English will be strengthened F2: students' writing skills will improve	Oct 2018 - May 2019	improvement in students' reading and writing skills	Evaluation of learning materials; Performance appraisal of the tutors; feedback from students	Ms. K.M. Pun
	F.6 Writing Skills development	To employ an external marker, providing additional formal writing opportunities for students	Objective and unbiased assessment DSE exam focused marking	Oct – Nov 2018	Students more focused on grammatical accuracy and exam skills (time management)	Feedback from teachers and students	Ms T Donlon
II. 提高學生的語文	1. 提高學生對中國語文、普通話及文學的	聘請資深老師及有經驗的導師開辦：	1.提高學生的普通話的興趣和能力	2018年10月至	1.學生對普通話的興趣和能力提高	1.進行調查，蒐集學生對工作坊的	Ms. H. L. Wong

文能力	興趣、能力與信心	1. 各類普通話課程(朗誦培訓及其他興趣班) 2. 中國文學導賞與創作坊(初中及高中) (一至兩班) 3. 高中中國語文科/中國文學科選修單元工作坊或講座 4. 中三級中國語文增益課程(說話及寫作) (下學期一班) 5. 高中中國語文寫作能力提升班 (上下學期各一班)	2.提高學生對中國文學的興趣與賞析能力 3.提高學生對中國文化的認識及應用方法，提高思考深度 4. 提高學生運用中國語文的信心與技巧	2019年4月	2.學生對中國文學的興趣與賞析能力提高 3.學生認識中國文化及應用方法，思考深度提高 4. 學生運用中國語文的信心與技巧提高	意見 2.評估學生寫作能力的表現 3.評估學生對活動的參與程度及意見	
(III) Coping with the diverse learning needs of students	To enhance the learning of the relatively weaker Mathematics students.	To employ Mathematics tutors to teach a series of intensive tutorial classes.	Teachers will have more time to focus on developing teaching plans, materials.	Oct 2018 to May 2019	More than 50% of the students in the tutorial classes demonstrate an improvement in terms of their examination ranking.	Surveys to gather feedback from participants in tutorial classes. Assessments of students' performance in the tutorial classes.	Ms. M.L. Yuen
	To enhance critical thinking skills and communication skills in conduction of IES in Liberal Studies	To employ a coach to conduct IES writing workshop and help students enhance their survey questioning structures	Students will develop techniques to structure more effective survey questions	Dec 2018 – July 2019	Selected students gain greater confidence in composing survey questions Improvement in school-based assignments	observation of teachers and coach Feedback from teachers & coach	Mrs. S.Y. Fung
學生能力差異	1.照顧不同中國語文水平學生的需要，配合校本課程，提供針對性輔助	聘請資深老師及有經驗的導師開辦： 1. 課餘輔導班 (中一至中三:上下學期各一班, 共	1.讓成績稍遜的學生學會自學的方法 2.讓不同中國語文能力的學生得到適切的練習及指引	2018年10月至2019年4月	1.學生掌握對中國語文自學的方法 2.學生學習信心與態度提高 3.學生在個別能力項目	1.進行調查，蒐集學生對工作坊的意見 2.評估學生閱讀及綜合能力的表現	Ms. H. L Wong

		六班) 2. 高中閱讀能力導向課程 (中四至中六上下學期各一班) 3. 高中綜合能力導向課程 (中四至中六上下學期各一班)	3.讓在某方面能力表現稍遜的學生得到針對性的支援		得到支援	3.評估學生對活動的參與程度及意見	
提升學生思辨能力	Debating skills training workshop for Chinese Debate	聘請有經驗導師開辦訓練課程：1 1 給新隊員的初階課程 (約於十月開辦) 2 給有經驗隊員的進階課程 (約於十一月開辦) 3. 導師亦負責訓練隊員代表學校參加各公開比賽及校內比賽。	1. 透過與其他學校比賽及賽前訓練，提升他們思辨能力。 2. 在搜集資料、準備辯題的過程中，增加學生對社會時事的了解。 3. 透過比賽及賽前的即時反應訓練，提升學生自信。	2018年10月至2019年5月	1 新隊員掌握基本辯論技巧、準備比賽的流程。 2 有經驗辯員透過更多實戰，令隊員反應更理想。	1.進行調查，蒐集學生對訓練課程及比賽的意見 2.評估學生參加比賽的表現 3.評估學生對活動的參與程度及意見	Ms. L.K Kwok
	Debating training workshop for English Debate	To employ an experienced coach to conduct workshop for students to build up and polish their debating skills, and to assist them in preparing competitions. Workshop will be taken place every week in both terms	Students receive training, valuable feedback and support from a veteran debater. -Workload of the teachers-in-charge can be reduced.	Sep 2018-Apr 2019	-Students have a sense of belonging to the team. -Students gain confidence. -All members take part in internal/ external debating competitions	-Attendance -Students' participation in competitions.	Ms. N.C.Poon